



Recommendation Letter			
<p><i>(This form is to be completed by applicant's direct supervisor who has the authority to release/confirm the applicant's participation to join the program)</i></p> <p>Please note that your signature on this form signifies your agreement to the following:</p> <ul style="list-style-type: none"> • to release the applicant from work duties while he/she attends Pre-Course workshop. This training is full-time and compulsory. • to release the applicant from work duties while he/she attends short course program in Australia. This training is full-time and compulsory. • to release the applicant from work duties while he/she attends Post-Course workshop. This training is full-time and compulsory. 			
Name of Organisation			
Name of Authorised Supervisor			
Position title of Authorised Supervisor			
Name of Applicant			
Position title of Applicant			
Applicant's Level of position in organisation structure <i>(eg. Echelon and Golongan)</i>		Date commenced	/ /
How long have you known the applicant and in what capacity?			
Please make any additional comments about the applicant's potential or personal qualities which you feel would be helpful to the Short Course Selection Team. <i>(additional pages/ documents are accepted)</i>			
<p><u>Authorised Supervisor signature*</u> On behalf of the organisation, I, the undersigned, agree to be bound to the above commitments and strategies</p>			
Full Name			Signature & stamp
Email			
Mobile			
Date	/ /		