



ADDENDUM 1

Date: 24 August 2020
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Subject: Addendum 1 to the **International business readiness – a course for women-led MSMEs in the food sector (IA-CEPA)** STA Request for Tender of 6 July 2020

Tenderers are advised of the following:

This addendum is openly available to all potential tenderers. It consists of clarifications of and amendments to the Request for Tender documentation.

NOTIFICATION 1: The tenderers are advised **not** to contact any Australian Government agencies regarding their engagement in the AAI STA. The tenderers can include the agencies in the proposed course program without contacting the agencies. As part of the contract negotiations with the preferred tenderer, AAI will develop a plan with the Australian Embassy in Jakarta and the preferred tenderer detailing the communication with the Australian Government agencies.

NOTIFICATION 2: The tenderers do not need to include referees in the CVs. CVs do not need to be signed.

QUESTION 1: I would like to clarify if we are to include the details of the GEDSI Advisor in the personnel table in Annex 3 and Part C (Nominated Personnel) of the Technical Proposal, as well as budget for that role in fixed costs as there is a CV template provide for a GEDSI Advisor but no row in the personnel table, nor mention of the position in Part C (Nominated Personnel) in the Technical Proposal template.

ANSWER 1: Tenderers must include additional nominated personnel in the financial proposal and technical proposal's Annex 3 CV table. Tenderers can add more rows if required. The tenderer can insert CVs of other personnel mentioned in the tender proposal; however, the minimum requirement is that the proposal includes CVs of the course leader(s)/designer, course coordinator and welfare officer.

All other information as set out in the RFT dated 13 August 2020 remains unchanged.

