



ADDENDUM 2

Date: 27 August 2020
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Subject: Addendum 2 to the **International business readiness – a course for women-led MSMEs in the food sector (IA-CEPA)** STA Request for Tender of 13 August 2020

Tenderers are advised of the following:

This addendum is openly available to all potential tenderers. It consists of clarifications of and amendments to the Request for Tender documentation.

QUESTION 1: Is there any chance to know the expected ratio between private sector (owner/director/manager) and public sector (Government Agencies/Ministries /relevant Business Association staff) participants?

ANSWER 1: The participant selection is merit based. The selection will be completed by an independent expert panel in October 2020. There is no set ratio for the private sector and business associations; however, we expect to have in total 2-3 government representatives (one representative from each relevant government agency).

QUESTION 2: Will the participants be recruited all across Indonesia or will they come from any particular area/province?

ANSWER 2: There are no geographical limitations to applications. Please see SoS for more information about participant profiles.

QUESTION 3: Clause 6.2 of Scope of Services refers to developing the budget based on online pre- and post-course workshops in Indonesia and the 2-week course in Australia, while clause 1.4. of Scope of Services acknowledges the course may need to be delivered entirely online. Given that these two modes of delivery involve different types of costs, do you expect budgets submitted for both scenarios?

ANSWER 3: As per SoS 4.7, *the tenderers will include a proposed 2-week in-Australia course program in Annex 2 assuming that the course will be delivered in Australia.* The financial proposal should be based on the same assumption that the course will be delivered in Australia in the second half of 2021. If the travel restrictions are not lifted and the course will be delivered online, AAI/Coffey will negotiate a revised budget with the preferred tenderer in 2021. The tenderers do not include financial proposals for online delivery.

QUESTION 4: If the course has to be delivered online, will there be an option to co-locate the participants somewhere in Indonesia to facilitate their learning/group work/visiting relevant local businesses and deliver the course using asynchronous and synchronous methodology from Australia? If this option should be considered, does it require submission of a separate budget?

ANSWER 4: Please see Answer 3. All options will be discussed with the preferred tenderer in 2021; however, the tender process and contract are based on the assumption that the courses will be delivered in Australia.

QUESTION 5: The tender docs say that the quote must use the advisory remuneration framework (ARF) daily rates. But DFAT announced earlier this year that as of March 1 2020 they were discarding the ARF and no contracts after March 1 would be required to use the ARF. This is also what the DFAT web site currently says. See <https://www.dfat.gov.au/about-us/business-opportunities/Pages/procurement-reforms-changes-to-the-adviser-remuneration-framework>. So the most recent ARF on the DFAT web site are still 2016.

ANSWER 5: The 2016 ARF is applied to this STA under the existing AAI head contract between DFAT and Coffey.

All other information as set out in the RFT dated 13 August 2020 remains unchanged.